

# **Greenwood School**

## **Minutes of the Board of Trustees**

**March 10, 2010**

Attendance: Frank Anderson, Brian Chadbourne, Scott Hamilton, Colleen Kane-Dacri, de Borah Jones, Merel Kennedy, Danica Remy, Peggy Rock, Patricia Rudd, Robert Schiappacasse, Carl Spitzer, Marcy Summers, Cynthia Ulman

The Board convened at 1:10 p.m. at the Tamalpais Bank in Mill Valley.

### **1. Minutes**

Minutes of the February meeting are circulating for approval.

### **2. Director Report**

The Board reviewed the Director's report of progress on his goals. Robert provided an update on new enrollments and re-enrollments.

### **3. Finance Committee Report**

Frank reported on financial performance and the impact on school reserves. The Finance Committee is reviewing the second draft of 2010 – 2011 budget, with the goal of achieving break-even.

Finance has formed a Compensation and Benefits subcommittee, comprised of Scot Hamilton, Patty Wrench, and de Borah Jones, to review and recommend policies.

### **4. Site Committee Report**

Brian presented the current financial projection for Walton Hall. Cynthia reported on Buena Vista lease negotiations and additional site discussions.

### **5. Development Committee**

Patricia presented the Development report, including Giving Tree results to date, Auction plans, and the recommendation that Winter Faire be the part of the work of a to-be-formed Outreach Committee.

### **6. Governance Committee Report**

Cynthia and Danica will produce a first draft of revised bylaws for review with Robert, the Executive Committee and the Board for the April meeting.

### **7. Nominating Committee Report**

Cynthia reported on Nominating Committee work and the nominees.

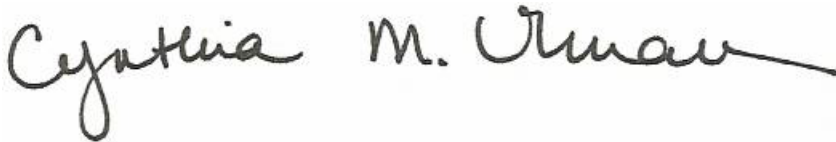
### **8. Board Study: Executive Session**

# **Greenwood School Minutes of the Board of Trustees**

The Board reviewed an article from BoardSource about “Executive Sessions: How to Use Them Regularly and Wisely.” Members discussed the nature and use of Executive Sessions and their application to Greenwood School trustees, including the importance of communicating actions taken during executive sessions

The Board adjourned into executive session at 4:35.

Submitted by

A handwritten signature in black ink that reads "Cynthia M. Ulman". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Cynthia Ulman  
Board Secretary