

Greenwood School

Minutes of the Board of Trustees

January 13, 2010

Attendance: Frank Anderson, Brian Chadbourne, Scott Hamilton, de Borah Jones, Colleen Kane-Dacri, Merel Kennedy, Danica Remy, Peggy Rock, Patricia Rudd, Robert Schiappacasse, Carl Spitzer, Marcy Summers, Cynthia Ulman

Guests: Carol Eckels-Gaeddert, Michael Chagolla

1. Minutes

Minutes of the December, 2009 meeting were previously circulated electronically for approval. To be posted pending approval by Merel Kennedy and Scot Hamilton.

2. Announcements

Discussion of Board Retreat scheduling and content.

3. Site Committee Report

Brian updated the Board on 260 East Blithedale discussions with landlord, and the CUP and licensing processes.

Cynthia reported on continued discussions with an alternative longer-term site.

4. Overview of 2010 Board and Director Goals

The Board reviewed progress on 2009 – 2010 Board goals. Work is proceeding on the goals for Development, Site, Board development, and Bylaws revision. Work is to be initiated on the mission development and vision goal by Carl and Cynthia.

The Board reviewed progress on the 2009 – 2010 School Director goals:

- Collaborative Faculty and educational program excellence.
- Enrollment growth.
- Parent confidence.
- Financial capacity and stewardship.

5. Guests

Carol Eckels-Gaeddert, the owner of 260 E. Blithedale, and Michael Chagolla, her assistant, met with the Board.

6. Director's Report

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The Director reported on relations with OLMC.. The are conducting a maintenance audit on the school property in preparation for lease renegotiation.

He has hired an assistant with previous work experience with Tiburon Schools Foundation.

Discussion of HR function and plans for developing in this area.

7. Finance Committee Report

Frank presented recommendations and issues related to 2009 – 2010 tuition. He reported on Finance Committee's process and deliberations. Frank and Scot presented information on a recommended tuition insurance plan. In future years Greenwood may benefit from investigating various models of tuition assistance for planning.

CONCORDANT DECISION – Approved tuition increase as recommended by Finance Committee for 2010 – 2011 school year.

CONCORDANT DECISION – Approved Finance Committee recommendation for tuition insurance for the 2010 – 2011 school year.

Frank reported progress on accounts receivable collections process and results. He distributed the enrollment agreement for comment by Board members. He updated the Board on the current financials.

8. Development Committee Report

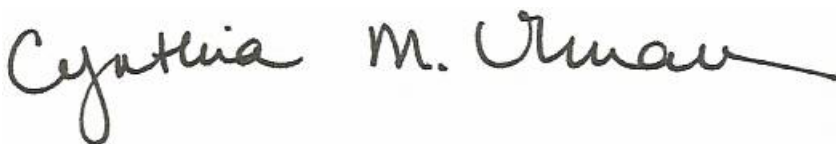
Patricia reported on creation of the Stewardship Circle and committed donors to date.

Auction planning has begun. The Board discussed the “fund a need” component of the Auction.

9. Review of Actions

10. Closing Verse

Submitted by



Cynthia Ulman
Board Secretary