

Greenwood School

Minutes of the Board of Directors

March 11, 2009

Attendance: Scott Hamilton, Colleen Kane-Dacri, Merel Kennedy, Danica Remy, Patricia Rudd, Robert Schiappacasse, Carl Spitzer, Marcy Summers, Cynthia Ulman

Absent: Frank Anderson, Brian Chadbourne, Peggy Rock

The meeting began at 2:40 at Tamalpais Bank.

1. Verse and Minutes

Minutes of prior meeting were previously approved electronically and posted. Agenda was reviewed and approved.

2. Director's Report

Faculty has reviewed and reissued dress code and is reviewing media policy. Faculty evaluations are underway, and Robert discussed the approach being taken. Faculty received a report on the Marketing Committee's research. Faculty received an in-service presentation regarding the school-wide student assessment and overview of results. Robert outlined the plan for presenting each child's written report and interpreting results with parents and teachers. Additional faculty development is planned this month on reading and phonics development.

Faculty recruiting: 1st and 5th grade positions were posted, and candidates will begin to come on visits and teaching demonstrations/interviews next week.

Robert updated the Board on activity related to collections.

3. Class Size Policy

The Board reviewed the history of the class size policy, which was set at 24 in 2003-4 and was modified in 2007 to permit up to 25 students in a class under certain circumstances. There was extensive discussion of faculty and parent perspectives on class size and student-teacher ratio. Experience in other Waldorf schools was also considered. The Board discussed the use of teacher assistants with Waldorf training to support larger classes.

CONCORDANT DECISION – The Board agrees to change the class size policy to allow a maximum of 30 students in a class. When a class exceeds 24 students, classroom assistance will be provided to the degree determined by the Director in consultation with the faculty.

4. Finance Committee Report

Scott presented 2008 – 2009 Cash Flow. The Board reviewed financial scenarios developed by the Finance Committee based on varying levels of enrollment and development.

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5. Site Committee Report

Cynthia presented the Site Committee's findings and recommendations. There was discussion of the pedagogical importance of Kindergarten as the foundation for the whole school.

CONCORDANT DECISION – The Board decided that for 2009 – 2010, in order to fit K- 8 in the building, there will be a single Kindergarten with 2 teachers and capacity for 24 students.

CONCORDANT DECISION – The Board directs the Site Committee to identify any and all possible off-site locations for Kindergarten to establish an additional Kindergarten class off-campus as soon as possible.

6. Board Study

Board study was deferred due to time constraints.

7. Development Committee Report

Auction date is set for May 9 at the Log Cabin at the Presidio pending confirmation of wireless internet access. Karen Burrous and Patricia Rudd are co-chairing the committee.

Major donor thank-you dinner is being planned for after the April break.

8. Executive Committee Report

Executive Committee has been meeting weekly. Minutes will be posted to the Yahoo web site.

9. Director's Goals

The Board reviewed the Director's goals and suggested that the goals be shared with faculty and that they have input in developing the Director's goals in future years.

Board members will assist the Director in launching a community-wide satisfaction survey to include parents, faculty, and staff.

CONCORDANT DECISION – The Board approved the Director's goals for June 2009 as written, and these goals will be the basis for the Director's end-of-year review.

10. Process Review

The Site issue was handled well. Robert expressed appreciation for the Site Committee and the Board's work on site questions.

Director's report would benefit from some Q & A time.

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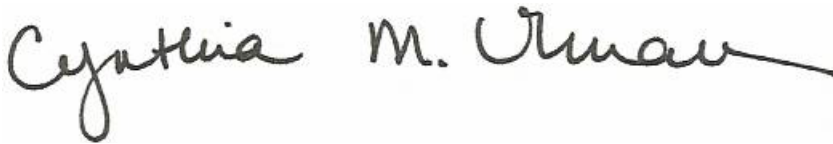
It is important to clarify what aspect of a decision is really the domain of the Board. Suggest that committees propose language when planning to bring an action item.

The Board could use a written format for input on process after each meeting.

11. Adjournment

The meeting adjourned at 6:00 p.m.

Submitted by

A handwritten signature in black ink that reads "Cynthia M. Ulman". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Cynthia Ulman
Board Secretary