

Call for Nominations to Greenwood School Board of Trustees

Deadline for Nominations: Friday, February 17, 2012

Greenwood School parents are warmly invited to submit nominations to fill a few upcoming vacancies on the Greenwood School Board of Trustees. This is an exciting time of renewal and expansion for our school, where Board members will have an opportunity to enhance and reaffirm the foundations on which this school depends. Please consider nominating yourself or someone else who you feel could fill this important role in our school.

What is the process? The Board Nominating Committee is chaired by Andy Zink and includes Board members Cynthia Ulman, Danica Remy, Merel Kennedy, and Marcy Summers. The Board Chair and School Director serve ex officio. The committee will review nominations and contact nominees to request a full biography or CV, with professional references, before scheduling a meeting with the candidate. This meeting will help the board to learn more about the candidate and provide an opportunity for the candidate to ask questions around Board work and goals. The Nominating Committee's recommendations for new trustees will be brought to the full Board of Trustees for election, and new trustees will officially join the Board at our June 2012 meeting.

What are we looking for? First and foremost we seek individuals with enthusiasm, energy, and a deep commitment to Greenwood School's mission and core values (see our website under "school overview"). This year we are looking for candidates whose professional experience brings strong financial skills and past experience with 501(c)(3) non-profit organizations. We are also looking for candidates with development experience who can initiate or support networking opportunities and/or strategic partnerships for Greenwood School in the larger community. Whether they are Greenwood parents or candidates drawn from outside the school, all nominees must have the enthusiasm and vision to work with other Board members to best serve our children and families. The Board has recently secured long-term site needs, adopted new bylaws, and worked with the school community to draft a new mission, vision, and strategic plan. New trustees would join the Board during a time of stability, with exciting opportunities to grow our school out of this foundation of vision and leadership.

What is the Board's role? The Board collaborates with the School Director in consultation with faculty and parents to set strategy and policy for Greenwood School. The Board determines the school's mission, vision, and strategy; provides budget, financial and legal oversight; hires and evaluates the School Director; advocates and provides resource development for the school's future; recruits new members and conducts annual self-evaluations; and communicates with the school community regarding Board actions and annual goals.

What do Greenwood Trustees do? Trustees must be able to commit 10-15 hours a month to Board work and committee service, including a meeting on the second Wednesday of each month from 2:30 to 5:30 p.m. Trustees must also be flexible enough to attend occasional ad hoc Board meetings as needed. Trustees will need to work effectively with concordant decision-making, serve as part of a team, and maintain confidentiality of Board discussions. Trustees will also serve as Greenwood ambassadors at school functions and in the greater community. New Board members' initial terms are generally for 3 years, and include the possibility of renewal for an additional 3 years.

How can I find out more? Talk to any member of the Nominating Committee. We will answer any questions that you may have about the nomination process or the Board's responsibilities. Kindly address nominations to the Nominating Committee so they are received no later than Friday, February 17. Please use the form provided to email nominations to zink@sfsu.edu or you may obtain a form in the school front office to fill out and return directly to Anne.

GREENWOOD SCHOOL BOARD OF TRUSTEES NOMINATION FORM: Due Feb 17, 2012

Your name: _____ Phone #: _____ Email: _____

Nominee Name: _____ Phone #: _____ Email: _____

Reason for nomination:

What skills and qualifications will the nominee bring to the Board?

Describe the nominee's past or current involvement and volunteer roles with GWS:

If the nominee is a GWS parent, in what grade or grades does he or she have children?

_____, _____, _____

If you are nominating someone other than yourself, does the nominee know that you have nominated him or her?

Yes _____ No _____

**Please return to school office and/or e-mail to Andy Zink, zink@sfsu.edu
Please put GWS TRUSTEE NOMINATIONS in the subject line.**